

# BINGLEY TOWN COUNCIL



Bingley Town Council, Myrtle Place, Bingley, BD16 2LF

## Finance and General Purposes Committee

Date: Friday 4<sup>th</sup> November 2022

The press and public are invited to attend a meeting of the Finance and General Purposes Committee meeting of Bingley Town Council, which will be held on Wednesday 9<sup>th</sup> November 2022 at The Hub, Myrtle Place, Bingley, BD16 2LF, at 6.30pm.

A handwritten signature in black ink that reads 'E. Haskins'.

Eve Haskins

Town Clerk to the Council

Bingley Town Council, Myrtle Place, Bingley, BD16 2LF

[townclerk@bingleytowncouncil.gov.uk](mailto:townclerk@bingleytowncouncil.gov.uk) 07529 222679

**This meeting is open to the press and public by virtue of the Public Bodies (Administration of Meetings) Act 1960, s1**

## AGENDA

### **2223/102 Apologies for absence**

- a) To note apologies for absence.
- b) To approve reasons for absence.

### **2223/103 Disclosures of interest**

- a) To receive declarations of interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary interest.
- c) To receive and consider requests for dispensation as appropriate.

### **2223/104 Minutes**

To confirm as a correct record the minutes of the Finance and General Purposes Committee meeting held on 12<sup>th</sup> October 2022 (attached).

### **2223/105 Confidential items to be discussed after item 2223/117**

To consider if any further items on the agenda need to be discussed in confidence after item 2223/117, following exclusion of the press and public, due to their sensitive nature.

### **2223/106 Public Participation**

Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the Council. However, they may not speak during the rest of the meeting unless specifically invited to do so by the Chair.

**2223/107 Allotments**

To receive an update on allotments, to consider the Allotment Report (attached), and to agree any actions, including on the following:

- a) Plot splitting:
  - (i) The splitting of Plot 2 at Stanley Street (when it becomes available).
  - (ii) The splitting of Plot 12/12A.
- b) Site development work:
  - (i) The demolition of the outbuildings at Plot 27.
  - (ii) Plot levelling at Plot 23 (previously appointed contractor has provided a date of 21<sup>st</sup> November for the commencement of this work).
  - (iii) Quote for tree work (Appendix A).
- c) Risk assessment: mowing and strimming risk assessment (Appendix B)

**2223/108 Bank reconciliations, statements, balances**

- a) To consider and approve the bank reconciliations for October (attached).
- b) To consider and approve the bank statements for October 2022 (attached).
- d) To note the bank balances to date (to note at the meeting).

**2223/109 Green and Clean**

To receive an update on Green and Clean, and to agree any actions, including on the following:

- a) To consider the Green and Clean Forums.
- b) To consider recent and upcoming litter picks.
- c) To consider the need for repairs to brackets/new hanging baskets opposite the Loft, Bingley, and the need for repairs to bracket on the lamppost opposite Bingley train station.

**2223/110 Grit bins**

To receive evaluations and recommendations from Councillors Gibbons and Goode for the purchase of new grit bins following suggestions from residents (at the following locations: bottom of South Hill Drive, Gilstead; Moorbottom Lane, Bingley; Sherwood Close, Eldwick; Lode Pit Lane, Bingley - unadopted).

**2223/111 Direct Debit for electricity bills**

To approve setting up a direct debit to pay the Council's electricity bills.

**2223/112 CIL funding**

To receive an update on the CIL funding, to ensure the spend is monitored, and to agree any actions.

**2223/113 Grants**

To consider the application for a grant from Bingley Chamber of Trade (further information attached), for 50% of the Christmas event costs (£3,816.50).

**2223/114 Risk Management**

To review risk, identifying any new or unacceptable levels of risk to the Town Council, and to receive an update on the review of the Council's Risk Management and Risk Assessment Policy (draft risk register attached).

**2223/115 Policies**

To adopt/review the following policies:

- a) Grit Bin Policy (attached: need to agree whether there should be a deadline included for grit bin requests).
- b) Procurement Policy (attached).

c) Risk Management Strategy Policy (attached).

**2223/116      Date of next meeting**

To note the date for the next Finance and General Purposes Committee meeting as being on Wednesday 14<sup>th</sup> December 2022 at 6.30pm at the Hub, Myrtle Place, Bingley.

**2223/117      Exclusion of the press and public**

To resolve that members of the press and public be excluded from any items under the provision of the Public Bodies (Admission to Meetings Act 1960 s1 (2)), during consideration of items of a confidential nature.

**2223/118      Budget 2023-24**

To consider the draft budget for 2023-24 (attached).